

PARISH COUNCIL MEETING

Tuesday 23 July 2019 at 7.30 pm
Ellingham Church Hall, Ellingham BH24 3PJ

Councillor attendance: Cllr Burtenshaw (Chairman) (LB) Cllr Errington (Vice Chairman) (RE) Cllr Taylor (GT) – Arrived 8.05pm Cllr Wilson (AW)	Cllr Blake (EB) Cllr Stainton-Burrell (S-B) Cllr Webster (PW)	Apologies received: Cllr Coutts (RC) Cllr Loader (RL) Cllr Sampson (BS)
Clerk: Melissa Edmunds (ME) Members of the public: none		Apologies assumed: DCllr Lane (EL) CCllr Thierry (MT)

ITEM	Ref No.		ACTION
1		Apologies	
	19/07/146	See above	
2		Declarations of Interest	
		None	
3		Confirm minutes of the Parish Council Meeting held on 25 June 2019	
	19/07/147	It was resolved that the minutes of the meeting be signed as a true and accurate record. Proposed by Cllr Errington, seconded by Cllr Webster: all in favour (6)	
4		Chairman's report on Matters Arising from Parish Council meeting 25 June 2019	
	19/07/148	Circulated to all members prior to the meeting. Additional updates in <i>italics</i> . 16/170 Gorley Road Overhanging branches: No further information available.	
		Request update from Liam Houghton (HCC)	Clerk
		17/10/186, 18/06/111, 19/06/119 Red Kiosk / Information Boards: On agenda, Clerk organising meeting of working group – <i>meeting arranged for 31/07</i> . 18/03/48, 18/05/93, 19/03/15 Alderholt Road Concerns: Ask Alderholt PC to keep us informed as to when action may be required.	
		Write to Alderholt PC	Clerk
		18/05/94 Easement for Redwings. Draft Deed approved: Awaiting completion. 18/10/180 Roads/Footpaths - FP1 Issues. Chase for update from RFFS. Request PW (as footpath officer) to do this- footpath difficult to access waiting for response from RFFS.	
		Chase response from RFFS	Cllr PW
		18/11/207 Mockbeggar Lane East. Newlands Farm. LB to action.	

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		<p>18/11/214 CClr Grant. Application for Hearing Loop Systems for both village halls to be actioned by LB and RE.</p> <p>19/01/101 PC Projects - Defibrillator Annual Service Contract. Clerk progressing completion with Community Heartbeat – <i>Clerk confirmed contract starts 19th October, and contract and invoice to be sent in September.</i></p>	
		Chase Community Heartbeat beginning September for contract and invoice	Clerk
		<p>19/03/12 Community Funded Initiative. Update on scheme received from Mandy Ware. Cllr LB to report further - <i>Mandy Ware has forwarded details of scheme to be completed but has not confirmed start date.</i></p>	
		Chase start date Circulate scheme and costs	Cllr LB Clerk
		<p>19/03/16 Roads/Footpaths. Ibsley Service Station. Site meeting arranged with HCC and NE for Friday 26 July.</p> <p>19/03/72 Junction Cottage Access. LB to meet with owners of Junction Cottage to ascertain requirements.</p>	
		Meet with owners to ascertain requirements	Cllr LB
		<p>Other matters Arising from 25 June Meeting: -</p> <p>19/06/118. Crime Report: Clerk requesting report from NFDC about fly tipping in Ibsley Drove: Not urgent. Clerk to speak to Gordon about who/when reported and whether incident no. available.</p>	
		Identify details with Cllr Taylor	Clerk
		19/06/121 Red Shoot Pub/Toms Lane: Site meeting arranged for Thursday 25 July with FE to discuss issues arising from positioning of dragon's teeth.	
		Report back after meeting	Cllr LB
		<p>19/06/122 Harbridge Drove: LB to request details of work carried out during road closure when meeting with Liam Houghton. Removal of old road signs to be reported to CClr Thierry.</p> <p>19/01/13P & 19/06/124 Operation Resilience, Broomy Plain: Report re 5 July meeting with Verderers, HCC, FE etc. circulated by Cllr LB on 22/07.</p> <p>19/06/129 Dockens Water SSE Cable Repairs: Job completed most satisfactorily and in good time. RE to thank contractors.</p>	
		Write to SSE to commend the high standard of work undertaken	Cllr RE
		19/06/131 Ellingham Show: On agenda	
		19/06/132 Ragwort Pull: Joint event with NT 17 July. Not many attended but rewarding to see reduced amount of ragwort on parish council owned verges. In the northern part of the parish around Furze Hill, some residents had expressed concern that ragwort provided a host to other species and therefore should be left until later in the year. That request was duly heeded by the NT and the PC and their volunteers.	

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		19/06/137 New Forest National Park Parish survey: Clerk has completed and sent to NPA.	
		Circulate response	Clerk
		19/06/141 National Trust Local Advisory Board: Cllr LB circulated reply from NT re Patrick Webster's concerns on 22/07.	
		19/06/142 WECA Steering Group: Locations of redundant temporary signs requested from Cllrs. Cllr Thierry to report HCC action once list forwarded to him - <i>temporary road signs to be reported to Clerk with photos.</i>	
		Compile log of temporary signs with photos to send to Cllr Thierry	Clerk
		<p>19/06/145. Cllr Report: Awaiting report from Cllr on infrequency of Cemex Liaison meetings.</p> <p>Other reminders - The Clerk has kindly circulated information on the following and please take note or action as appropriate: -</p> <p>Tack Marking Day (organised by Rural Crime division): Sunday 11 August 10.30 to 13.00 at Hyde Village Hall</p> <p>WW2 Memorial Event: "Sergeant Ray Dean and the Pilots of Ibsley" - Friday 30 August 11.30am onwards with film and BBQ- at Ibsley, in aid of RBL. Posters available for circulation.</p> <p>NFDC Health and Leisure Review: Ongoing review but customer focus group to be set up. Anyone interested in partaking should follow the contact details on the website.</p> <p>Animal accident / speed cameras: Awaiting update from Cllr Heron.</p> <p>Links for reporting: road problems / potholes; footpath concerns; fly-tipping. Cllrs and residents are encouraged to report issues direct.</p>	
		Circulate links to websites for reporting	Clerk
		Cllr Burtenshaw requested that current Councillors contact details are updated.	
		Update with contact details and circulate	Clerk
		Cllr Taylor arrived at 8.05pm and voted from agenda item 5.	
5		Public Forum	
		None	
6		Finance	
i.	19/07/149	Payment of accounts 1560 Castle Marquees for Ellingham Show Invoice 00708 £108.00 1561 Ibsley Hall Hire £25.00 1562 HALC training - Basic Part 2 for Clerk - inv 3441 £54.00 1563 Terry Mason July Invoice 27 £48.00 1564 Clerk M Edmunds June Salary & Expenses (wages £700.10, travel £35.55, expenses £39.99) £772.64 1565 Gordon Expenses - Supplies from Caxton for the Red Kiosk	

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		Refurb. 1567 Raymond Dean invoice 0006 - Grant Money	£30.14 £250.00	
		TOTALS FOR JULY	£1287.78	
		Proposed by Cllr Taylor, seconded by Cllr Errington: all in favour (7)		
ii.	19/07/150	Financial report Current account £11,946.27 (net of above payments) Capital reserve account £57,337.82 (receipt of interest £18.54) Reserve account £0.04 (receipt of interest £0.04) It was agreed to leave £0.04 in reserve account to maintain account		
		Confirm how much is required in account to keep it open		Clerk
	19/07/151	Capital Reserve Account - Cllr Burtenshaw identified the need to purchase a new laptop in the near future. Estimates for replacement are to be sought, and details of what has been committed to on capital projects confirmed.		
		Estimates of cost of replacement laptop		Clerk
		Confirm Committed Capital Projects		Clerk
7		Crime in the Parish		
	19/07/152	None advised to the Clerk. It was reported at the meeting that there had been two burglaries; at Furze Hill and Forest Oaks. The Parish now receives updates from the Hyde Neighbourhood Watch Co-Ordinator which are circulated by the Clerk.		
		Check if police produce and circulate local crime reports		Clerk
8		Parish Council Matters		
i.	19/07/153	Summer Newsletter (circ. 16/07) Ideas for content were circulated prior to the meeting, and it was agreed to include a paragraph on the importance of verges. Cllr Stainton-Burrell requested that a poster advertising Ibsley Village Hall Xmas pantomime be displayed at the Ellingham show, and details included in summer newsletter.		
		Circulate reminder on who is writing articles/paragraphs		Clerk
ii.	19/07/154	'Tossers' anti-littering posters (circ. 18/07) Cllr Blake proposed getting the new Keep Britain Tidy posters. It was agreed to purchase car stickers and 12 posters in a variety of styles and sizes that will be located around the Parish on grit and litter bins, bus shelters, noticeboards and at car parks. Proposed by Cllr Blake, seconded by Cllr Burtenshaw: all in favour (7)		
		Source posters & car sticker from Keep Britain Tidy		Clerk
9		Environmental Matters		
i.	19/07/155	Roads/Footpaths Cllr Webster raised issue of overgrown bracken obscuring traffic turning left by large oak tree on crossroads by Moyles Court school.		
		Check if NT verge and report		Clerk

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	19/07/156	It was questioned as to whether the white lines recently painted in same area are adequate and should be reported.	
			Report to Mandy Ware
			Clerk
10		Community Matters	
i.	19/07/157	Ellingham & Ringwood Agricultural Show, Saturday 10 August Cllr Burtenshaw confirmed second meeting to be arranged. Brief discussion was held on the theme which is to be based on residents' concerns in the Parish, to include photographic display of concerns such as verges, road markings etc.	
			Send in photos of concerns in Parish
			All
ii.	19/07/158	Red Kiosk Project Cllr Taylor confirmed the next meeting for the working group is on 31/07 and that the labels are to be replaced in kiosk. Cllr Stainton-Burrell confirmed that a bespoke leaflet stand will be more suitable for the kiosk.	
			Quote for bespoke leaflet stand
			Cllr S-B
	19/07/159	Cllr Taylor outlined that the next meeting will look to identify 10 residents to join the Village Emergency Telephone System (VETS). He outlined that initial indications were this would be free in first year, and there may be an annual fee of approx. £45 going forward.	
			Identify if there is a free year and ongoing costs of VETS scheme
			Clerk
11		Consultation papers or events	
		None	
12		Outside Bodies	
i.	19/07/160	Ibsley Village Hall Committee (IVHC)- 4 July (report circ. 16/07) - Cllr Stainton-Burrell updated on the meeting attended and confirmed that the IVHC would like support in promoting the hall and events held there. IVHC had requested that the Parish Council hold some of the monthly meetings there. A discussion was held highlighting the positives of having a wider catchment area of residents and easier accessibility for all. Cllr Taylor proposed to keep the Planning Committee meetings at Ellingham Hall and move the Parish Council Meetings to Ibsley. Proposed by Cllr Taylor, seconded by Cllr Burtenshaw: all in favour (7)	
			Check cost of existing hall hire and availability of Ibsley Hall from 2020
			Clerk
ii.	19/07/161	NFALC - 18 July No one attended.	
			Circulate next meeting date
			Clerk
iii.	19/07/162	NF FWRF (New Forest Freshwater & Wetland Restoration Forum) - 28 June (circ. 18/07)	

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13		County / District Matters
		None
14		Correspondence
		None

The meeting closed at 8.40pm

Dates of 2019 EH&I meetings at Ellingham Church Hall, 7.30 pm:

Planning Committee

(Tuesdays)
13 August
10 September
08 October
12 November
10 December

Parish Council

(Tuesdays)
no meeting
24 September
29 October
26 November
no meeting

DRAFT