

## ELLINGHAM, HARBRIDGE & IBSLEY PARISH COUNCIL

Minutes of the Parish Council meeting held in Ellingham Church Hall on Tuesday 26 March 2019.

### Members:

Cllr Burtenshaw (P) - Chairman	Cllr Errington (P)
Cllr Lane	Cllr Loader (P)
Cllr Sampson (P)	Cllr Stainton-Burrell (P)
Cllr Taylor (P)	Cllr Trebilco
Cllr Webster (P)	

(P) denotes present

### In attendance:

Natasha Mackenzie (Clerk outgoing) Melissa Edmunds (Clerk incoming)

### Members of the Public (1)

#### **1. Apologies**

19/03/54

The clerk had received apologies from Cllrs Lane, Trebilco, DCllr Dow. Apologies assumed Cllr Thierry.

#### **2. Declarations of Interest - none**

#### **3. To confirm minutes of the meetings held on 26 February 2019.**

19/03/55

It was resolved that the minutes of the last Parish Council meeting were to be signed as a true and accurate record. Proposed by Cllr Taylor and seconded by Cllr Errington. 6 in favour (1 abstention as not present at that meeting).

#### **4. Chairman's Report on Matters Arising from 26 March (not on the agenda)**

Circulated to all members prior to the meeting. Additional updates in *italics*.

19/03/56

16/170 Gorley Road Overhanging Branches & 18/06/105 Pigeon House Corner Road Repairs. Work orders have been raised by HCC Highways, Liam Houghton, but no scheduled date yet.

17/06/103 Blashford Bus Shelter. A resident has been in touch advising they would like a bench in the shelter. *Clerk to investigate feasibility.*

17/10/186 & 18/06/111 Information Boards and Red Kiosk. The Saturday morning 'event' date is still awaited. Cllr Loader is currently working on the information board. Might be an idea to hold the event on a weekday and this has yet to be arranged. *Agree date before Annual Parish Meeting and publicise at meeting.*

17/11/205 Use of EHI PC Email. Cllr. Lane has been reminded as still outstanding.

18/01/17 Dockens Water SSE Repairs. NE have provided their consent, and SSE are awaiting consent from the EA. Following consent, SSE will appoint a contractor. - *Highlighted the ongoing risk to livestock and children, Clerk to write to all parties (NE, EA, SSE).*

18/03/48 & 18/05/93 & 19/03/15 - Alderholt Road Concerns. Following the creation of the new unitary Council, "Dorset Council" on 1 April, it is unknown whether they will do their own Local Plan or adopt EDDC's. This information is awaited before further concerns/support can be progressed and a committee meeting on 15<sup>th</sup> April will decide whether to hold a joint parish council meeting in the foreseeable future.

18/05/94 Easement at Redwings. Still with solicitors.

18/07/134 Bench at Moyles Court. Met with NE on 18th January who agreed the position of bench and a consent in principle for the suggested site. The chairman is to liaise with the Verderers to seek their support and has yet to action. *Agreed to Cllr Burtenshaw to prioritise and consult with Verderers.*

18/07/137 South Gorley Gravel Verges. At the meeting on 18th January, a ditch and bank scheme was agreed with NE, subject to further discussions with the Old School House re parking and access. The issue of the road verges on route to Furzehill has yet to be addressed? Consent to be requested from NE. See agenda for general discussion and proposed phasing of works.

18/09/160 Plovers Barrow Manure Heap. Clerk to ask EA to test water when heavy rainfall conditions. *Clerk to chase.*

18/10/179 Parish Council Noticeboards - Still to be actioned. *Clerk to investigate contractor to do lettering.*

18/10/180 Roads/Footpaths FP1 Issues. Update awaited from Rights of Way Office.

18/11/207 Mockbeggar Lane East - Concerns at parking issues. Clerk has included dragons teeth in the NE consent which has now been given. See agenda for general discussion and proposed phasing of works.

18/11/210 Site Suggestions for Animal Accident Silhouettes. Moyles Court School gave consent. However the project only runs until end of March 2019 so the project is to be shelved. *Clerk to diarise request for Animal Accident Silhouettes now for autumn.*

18/11/214 Cllrs Burtenshaw and Errington to reapply when process opens in June. *Clerk to diarise*

19/03/12 Clerk to recirculate Community Funded Initiative. Works scheduled for June. **The Clerk will be asked to recirculate details of the project.** *Recirculate proposed works and financial commitments.*

19/03/16 Misc. Roads/Footpaths Issues. Culvert clearing Clerk to check with HCC. Ivy lane ditch work to be reminded. *Clerk to check with HCC if the culvert clearing is on schedule.*

*The Chairman added an update to the Report:*

*Snails Lane Development – The Chairman made reference that EHI Parish Council strongly objected to the scheme. Cllr Burtenshaw spoke with Editor who confirmed this was incorrect and that an apology will be printed confirming that Members of EHI Parish Council have not yet considered the proposal; the Environmental Impact is awaited.*

## 5. Public Forum - none

## 6. Finance

19/03/57

i. Payment of accounts. The following cheques were presented for approval for payment. Proposed by Cllr Sampson, seconded by Cllr Loader all in favour (7).

1527	Forest Newspapers Ltd-ice cream tender advert	72.00
1528	R Errington-projector hire Oct-Dec18	60.00
1529	R Errington-expenses Nov 26-Feb28 2019	122.35
1530	R Errington-projector hire Jan –Mar 19	60.00
1531	Ellingham & Ringwood Agricultural Soc-show stand & tickets	120.00
1532	T Mason-handyman Feb & Mar18 invoices	48.00
1533	N Mackenzie-clerk Mar salary & expenses	812.70
1534	Cancelled cheque	-
1535	HM Revenue & Customs-NICS contributions Jan-Mar18	91.51
1536	L Burtenshaw-expenses Feb-Mar18	119.20
1537	Viking Payments-newsletter items & other stationery	370.95
1538	HALC Minute Taking Training	54.00
	Transfer to Bis Res 2 re: clerk's gratuity savings	28.99
	Transfer to Bis Res 1 re: technology savings	250.00
	Transfer to Bis Res 1 re: broadband project savings	500.00

19/03/58

ii. Financial report.

Current account £2,598.88 (after these payments above)

Capital reserve account £56,552.88

Reserve account £1,450.85

19/03/59

iii. Proposed subscription to new Scribe financial software (free training for new clerk now web based) £300 per annum. Proposed by Cllr Burtenshaw, Seconded by Cllr Sampson, all in favour (7). **Clerk to action.**

19/03/60

iv. Proposed training for new clerk. It was agreed to book Basic Planning and Officers Update course in May and June. **Clerk to action.**

## 7. Crime in the Parish:

19/03/61

None was reported to the clerk; however, it was verbally reported a quad bike had been stolen in Highwood, and fly tipping at Ibsley Drove.

## 8. Parish Council Matters

19/03/62

- i. Parish Council Projects. All members were encouraged to review the list to further exiting and identify new projects.
- ii. Consider Tender/s received for Moyles Court pitch for ice cream seller. Received one tender from Linda Lewis of £1100 per annum. Proposed to accept this tender by Cllr Burtenshaw, seconded Cllr Loader, all in favour (7). It was hoped that the car park where the ice cream van currently parks will be levelled at the same time as the dragon teeth project.

## 9. Environmental Matters

19/03/63

- i. Roads/Footpaths: Cllr Burtenshaw advised that pot holes in Midghams Lane was repaired a year ago and have reappeared and that the area by Lomer Lane is particularly bad. **Clerk to write to Fordingbridge Town Council.**

19/03/64

- ii. Ditches, culverts & overhanging vegetation: Broomy Plain, Clerk circulated Brian Howell's email which confirmed the works are paused whilst review is undertaken. Cllr Errington confirmed he had visited the area showing photos and noted that the gaps between the passing points are not correctly spaced in some parts. He observed a car was parked in one of the passing points and that there were potential dangers for cyclists, although it was noted that the visual impact of the works was not bad. It has been noted that where the rumble strips are wider and in good order, there is remarkably less verge erosion. Hampshire County Council and Forest Commission to consult with residents. HCC and FC would hopefully consult with residents. **Cllr Burtenshaw to continue liaising with Brian Howell and residents regarding their concerns.**

19/03/65

- iii. Verge protection It was confirmed Natural England had given their consent for the works but now the proposals need to be communicated to and explained in more detail to the residents. It is important that they be kept informed and invited to express their comments and concerns. This could be achieved partly via the Newsletter, by a flyer to individual households and certainly at the Annual Parish Meeting. **Also** a site meeting to be considered.

Further suggestions included an invitation to Clive Chatters to host a talk about the importance of verges, their erosion and the plant life they support. Cllr Loader to progress. **Also** possibly to invite Sean Marsh from the Forestry Commission who had spoken so eloquently on the subject at a previous Parish Meeting?

It was stressed that these verges under protection consideration are only those which are Parish Council owned and subject to a management agreement with NE because of their SSSI status.

Cllr Burtenshaw recommended that the project is phased into areas as follows:-

Phase 1. Moyles Court and Ibsley Service Station. Repair and replacement of dragon's teeth (plus car park repairs)

Phase 2. Cross Lanes Green, Mockbeggar Lane East and Gorley Road access points. Ditch and bank and new dragon's teeth as required.

Phase 3. South Gorley Green and Road to Furzehill. Project details yet to be agreed with NE.

**Action: landowners to be approached and contractor sought for phase 1.**

## 10. Community Matters

19/03/66

- i. Great British Spring Clean litter pick 30 March 10am-12pm. There will be two meeting points - the Forestry Commission car park at Linford Bottom and Cross Lanes Green. All are encouraged to assist and take part and invite residents to do likewise. In addition, Cllr Stainton-Burrell has offered to pick at South Gorley and Newtown Lane and Cllr Loader, at Furze Hill.

19/03/67

- ii. Ellingham & Ringwood Agricultural Show - Saturday 10 August. It was agreed that Cllr Sampson, Cllr Loader, Cllr Burtenshaw, Cllr Taylor and Clerk will form a working party to meet in early May. **Clerk to organise.**

19/03/68

- iii. Cycling Events. Clerk to advise of details of forthcoming events.

## 11. Consultation Papers or events (to approve responses or agree volunteers as appropriate): none

**12. Outside Bodies:**

To approve the Councillors' circulated reports of meetings attended and to deal with any issues arising:

- i. Western Escarpment Conservation Area Steering group 28 Feb19 (circ.8 Mar)- minutes circulated 19/03/69
- ii. National Trust Liaison Meeting 4Mar19 - verbal report Cllr Burtenshaw who outlined the new annual management programme especially at Rockford and Ibsley Commons. Cllr Taylor expressed some concern at the timing of gorse and heather burning which may affect wildlife? The NT are also looking at linking up cycle routes across their Commons which would in due course require an amendment to their byelaws. Orienteering on Rockford and Ibsley had been refused consent by Natural England.  
19/03/70
- iii. Ibsley Village Hall - verbal report Cllr S-B. The committee appreciated the idea of a grant aid via the County Councillor scheme but felt that the hearing loop idea would involve ongoing costs of maintenance and therefore something more appropriate for the grant money would be identified at the next meeting on May 21st.

**13. County/District Matters:**

- i. Reports from County & District Councillors - **none**

**14. Correspondence**

19/03/71 – Newsletter: clerk asked for ideas to be sent to Cllr Loader by 29th March.

19/03/72 – Junction Cottage letter enquiring about access to field adjacent - Cllr Burtenshaw suggested a right of way could be granted via letter. **Clerk to action.**

19/03/73 Sad news of death of Campbell Sampson. An active member for many years with Bygone Days. Thoughts and sympathies with his family and friends.

19/03/74 Nextdoor mailing scam – Cllr Errington to write piece for newsletter and website.

19/03/75 Sampson's Heavy Horse event – Sunday 14<sup>th</sup> April – 10.30am to 16.30pm

19/03/76 Cllr Stainton-Burrell voice some concerns. She noted the Councillors are all busy volunteers whose time is important and the number of emails sent and received should be kept to important, relevant and factual information. The Councillors need to work together and provide each other positive support. Additionally, regular attendance at council meetings is essential. All agreed with Cllr Stainton-Burrell's statements.

The meeting closed at 9.30pm.

**Dates of forthcoming meetings to be held at Ellingham Church Hall at 7.30pm:-**

**Annual Parish Meeting**  
Tuesday 23rd April 2019

**Planning Committee**  
Tuesday 9<sup>th</sup> April 2019  
Tuesday 28th May 2019