

## ELLINGHAM, HARBRIDGE & IBSLEY PARISH COUNCIL

Minutes of the Parish Council meeting held in Ellingham Church Hall on Tuesday 26 February 2019.

### Members:

Cllr Burtenshaw (P)	Cllr Errington - Chairman (P)
Cllr Lane	Cllr Loader (P)
Cllr Sampson (P)	Cllr Stainton-Burrell
Cllr Taylor (P)	Cllr Trebilco
Cllr Webster (P)	

(P) denotes present

### In attendance:

Cllr Thierry	Natasha Mackenzie (Clerk)
--------------	---------------------------

### Members of the Public (?)

#### **1. Apologies**

19/03/30

The clerk had received apologies from Cllrs Lane, Stainton-Burrell, Trebilco, DCllr Dow.

#### **2. Declarations of Interest - none**

#### **3. To confirm minutes of the meetings held on 22 January 2019.**

19/03/31

It was resolved that the minutes of the last Parish Council meeting were to be signed as a true and accurate record. Proposed by Cllr Errington and seconded by Cllr Webster. 4 in favour (2 abstentions as not present at that meeting).

#### **4. Chairman's Report on Matters Arising from 22 January (not on the agenda)**

Circulated to all members prior to the meeting. Additional updates in *italics*.

19/03/32

16/170 Gorley Road Overhanging Branches & 18/06/105 Pigeon House Corner Road Repairs. Work orders have been raised by HCC Highways, Liam Houghton, but no scheduled date yet.

16/196 Cattle Grid at Rockford. Awaiting update from HCC Highways, Paula Edwards, as to the meeting with landowner and a rescheduling of works for completion.

17/06/103 Blashford Bus Shelter. Completed.

17/10/186 & 18/06/111 Information Boards and Red Kiosk. The Saturday morning 'event' date is still awaited. Cllr Loader is currently working on the information board. Might be an idea to hold the event on a weekday.

17/11/205 Use of EHI PC Email. Thanks to Cllr Taylor for action. Cllr Lane has been reminded as still outstanding.

18/01/17 Dockens Water SSE Repairs. This matter was raised with NE at a recent meeting, requesting their assistance in getting the works completed. They will liaise with EA regarding their permission and the outcome of these discussions is awaited.

18/03/48 & 18/05/93 Alderholt Road Concerns. On agenda.

18/05/94 Easement at Redwings. The Clerk has chased the solicitors for an update on action to date.

18/07/134 Bench at Moyles Court. Met with NE on 18th January who agreed the position of bench and a consent in principle for the suggested site. The chairman is to liaise with the Verderers to seek their support.

18/07/137 South Gorley Gravel Verges. At the same meeting on 18th January, a ditch and bank scheme was agreed with NE, subject to further discussions with the Old School House re parking and access. The issue of the road verges en route to Furzehill has yet to be addressed? Consent to be requested from NE.

18/09/160 Plovers Barrow Manure Heap. Clerk has again chased the EA since the last meeting.

18/10/179 Parish Council Noticeboards - Still to be actioned.

18/10/180 Roads/Footpaths FP1 Issues. Update awaited from Rights of Way Office.

18/11/206 Roads/Footpaths - Signage along Mockbeggar Lane. Mandy Ware from HCC has confirmed this will be looked at in the final survey under the Community Funded Initiative.

18/11/207 Mockbeggar Lane East - Concerns at parking issues. Clerk to include dragons teeth in the NE consent request.

18/11/209 Historic Routes and Past Pathways Project. Cllr Sampson to report.

18/11/210 Site Suggestions for Animal Accident Silhouettes. Moyles Court School have offered to host these silhouettes along the ha-ha wall.

18/11/214 Cllr Thierry's grant funding application to be submitted before end of the month. Cllr Errington and myself are working on the detail. Agreement sought from fellow councillors as to the direction for any grants applied for and we will propose a shared contribution (£1,500 each) to improvements and ongoing repairs at our two community facilities at both Ellingham Church Hall and Ibsley Village Hall. Cllr Thierry advised there may only be £1500 funding available at this late stage. ***It was proposed to submit the application in favour of the village halls, seconded, all in favour (6).***

Further to the enquiry about installing high visibility posts at Ellingham Cross Roads, Mandy Ware has reviewed and advised that they would not be necessary at this time.

## 5. Public Forum - none

## 6. Finance

19/03/33

i. Payment of accounts. The following cheques were presented for approval for payment. **Proposed by Cllr Sampson, seconded by Cllr Webster. 6 in favour.**

1518	John Dean-grant to Harbridge Broadband Project	500.00
1519	Viking Payments-stationery	92.33
1520	T Mason-Red Shoot noticeboard refurbishment	132.93
1521	N Price-new blinds Ellingham Church Hall	75.00
1522	Friends of Ellingham-hall hire Sep18 to Mar19	400.00
1523	Forest Newspapers-Clerk job ad	120.00
1524	Holmsley Mill Ltd (Oakcraft)-Bus Shelter Blashford	2208.00
1525	N Mackenzie-clerk Feb salary & expenses	856.18
1526	Ibsley Village Hall-hire fee 23Apr19	23.00

19/03/34

ii. Financial report.

Current account £5,902.74 (after these payments above)

Capital reserve account £46,544.87

Reserve account £1,421.64

19/03/07

iii. Parish Clerk's gratuity fund. The clerk had advised all by email the clerk's gratuity fund had not been correctly funded since her appointment to the role in April 2011 (3.75% of her salary). The shortfall is £617.16, and Cllr Burtenshaw proposed for the clerk to make this internal transfer from the current account to Business Reserve 2 account. Seconded by Cllr Sampson, all in favour (6). **Clerk to action.**

19/03/08

iv. Grant request Dodington Charity. A grant request had been received by Annie Frederick of Blashford. A previously active member of the community, she is currently studying for her MSc in Sport and Exercise Physiology at university in Leeds. She chose this university as she is a keen triathlete, competing in Ironman events.

After a detailed discussion, **Cllr Errington proposed to award a grant from the Dodington Charity of £400 to Annie to help her with the costs of text books. Seconded by Cllr Burtenshaw, all in favour. Clerk to raise cheque.**

## 7. Crime in the Parish:

19/03/09

None was reported to the clerk, however it was verbally reported a car had been broken into on Ellingham Drove and valuable documents stolen.

## 8. Parish Council Matters

19/03/10

i. Appointment of new Parish Clerk. Cllr Burtenshaw reported that after interviewing a very talented group of applicants, a new clerk had been selected: Melissa Edmunds. She will be on probation for 6 months, and the clerk is currently planning her training schedule and start date.

19/03/11

- ii. Parish Council Projects. All members were encouraged to review the list to further existing and identify new projects.

19/03/12

- iii. Community Funded Initiative update. The application has been submitted, and the work is scheduled for the new financial year. *Post meeting: likely around June.*

19/03/13

Cllr Taylor enquired on progress of redundant signage: it will be fed back to HCC Highways. Cllr Thierry noted complaints of temporary signage put up by contractors which is left uncollected following completion of the works.

19/03/14

- iv. Tender of Moyles Court pitch for ice cream seller. The tender process was discussed and it was agreed to advertise the tender for a period of three years. **Clerk to advertise in RFNews, website and noticeboards.**

19/03/15

- v. Letter from Alderholt Parish Council: Development in Alderholt & subsequent road issues. Alderholt Parish Council have written asking for the parish council's support in objecting to large scale housing proposals in Alderholt, which will drastically affect the traffic using the rural road network. This was discussed and the housing proposals summarised as follows:

Alderholt 1000-2400 houses; Fordingbridge 800 houses; Verwood 5000 houses.

Cllr Thierry advised NFDC will comment on the proposals as the local planning authority, and HCC Highways will review applications as a consultee.

**Clerk to reply to Alderholt Parish Council agreeing to attend a joint meeting.**

19/03/16

- vi. Forthcoming elections 2 May 2019. The clerk had circulated details to all of the important dates and deadlines for nominations and the election, summarised as follows:-

Nominations open - from Friday 22 March to 4pm Wednesday 3 April 2019.

Publication of persons nominated – Thursday 4 April 2019.

Polling Day – 7am to 10pm Thursday 2 May 2019.

The clerk is happy to hand deliver to NFDC Lyndhurst all nomination papers received by her by 26 March.

Cllr Thierry advised Cllr Emma Lane is the Conservative candidate for New Forest, as DCllr Bill Dow will be stepping down.

**Clerk to forward the electronic nomination papers to all.**

## 9. Environmental Matters

19/03/16

- i. Roads/Footpaths: Cllr Burtenshaw advised all to take individual responsibility for reporting issues on the Hantsweb reporting tool. **Clerk to circulate reminder of how to use this to all.**

19/03/17

Cllr Webster reported concerns regarding:-

- Contractor parking outside Brookside, Highwood: to be monitored.
- Culverts requiring digging gout at Cherry Orchard and Cross Lanes: **clerk to report on Hantsweb. Reported post meeting: refs. 21418287 & 21418288.**
- The ditch on Ivy Lane needs to be cleared by the Angling club: **clerk to check previous correspondence to see if it has been actioned.**

19/03/18

- ii. Ditches, culverts & overhanging vegetation: Verge damage and parking. Cllr Errington summarised that Sarah Kelly of the New Forest Encroachment working group is looking at persistent damaging behaviour to verges such as boundary encroachment, vehicle over-running and parking on the crown lands. Mockbeggar has been identified as an area with obviously deteriorating verges, due to parking and over-running, of which the Parish Council is well aware.

A phased verge protection program was discussed, as previously discussed as Natural England have recommended installation of several dragon's teeth to define the vehicle access points to properties crossing the Parish Council owned verge, as well as protection of Cross Lanes green (with a designated 'parking area' opposite the chapel).

It was noted that communication with residents of the works is vital, in addition to robust monitoring of the SSSI to identify whether the dragon's teeth and ditch & bank engineering improve the condition of the SSSI.

**Clerk to apply to Natural England for consent; to write to residents; to feature in the EH&I newsletter (April issue) and on the website.**

#### **10. Community Matters**

19/03/19

- i. Great British Spring Clean litter pick 30 March 10am-12pm. All councillors and residents are requested to come and join in this event, meeting at Cross Lanes crossroads at 10am. Any suggestions for areas to be 'spring cleaned' to be sent to Cllr Burtenshaw. **Post meeting: clerk to contact Forestry Commission for permission to litter pick at Linford Bottom, and invite McDonalds to support the event again this year.**

19/03/20

- ii. Ellingham & Ringwood Agricultural Show - Saturday 10 August. It was discussed and agreed to continue the Parish Council presence at this event. **Clerk to book pitch; arrange gazebo; accept The Silver Line charity's request to attend the lunchtime drinks reception with promotional material.**

**11. Consultation Papers or events (to approve responses or agree volunteers as appropriate): none**

#### **12. Outside Bodies:**

To approve the Councillors' circulated reports of meetings attended and to deal with any issues arising:

19/03/21

- i. NFALC minutes 17Jan'19 (circ.27Jan)-Cllr Sampson was thanked for circulating her report on this meeting. Cllr Loader was thanked for circulating his summary of the Re-Wilding event.

#### **13. County/District Matters:**

19/03/22

Cllr Thierry advised:-

- 2019/20 council tax is up by 3%;
- the A31 improvement scheme planning is progressing, with publicised diversions planned as far afield as via Salisbury and Romsey, and Christchurch to Bournemouth;
- Cllr Edward Heron has launched a grant funding stream the Hampshire Community & Environment fund (£500,000). **Clerk to investigate;**
- HCC will only comment on the Snails Lane housing proposals from a highways perspective.

#### **14. Correspondence**

19/03/23 – Cllr Webster has suggested some tasks for the Lengthsman – **Clerk to research.**

19/03/24 – Cllr Burtenshaw advised NFDC have re-confirmed that the Parish Council will be re-consulted on the Land off Snails Lane development when the Environmental Impact Assessment has been submitted, allowing a 6 week consultation period.

The meeting closed at 9.30pm.

**Dates of forthcoming meetings to be held at Ellingham Church Hall at 7.30pm:-**

#### **Parish Council**

Tuesday 26<sup>th</sup> March 2019

#### **Planning Committee**

Tuesday 12<sup>th</sup> March 2019

Tuesday 9<sup>th</sup> April 2019

#### **Annual Parish Meeting**

Tuesday 26<sup>th</sup> April 2019