

ELLINGHAM, HARBRIDGE & IBSLEY PARISH COUNCIL

Minutes of the Annual Meeting held in Ellingham Church Hall on Tuesday 26 June 2018.

Members:

Cllr Burtenshaw (Chairman) (P)	Cllr Errington (P)
Cllr Lane	Cllr Loader (P)
Cllr Sampson (P)	Cllr Spark
Cllr Stainton-Burrell (P)	Cllr Trebilco (P)
Cllr Webster (P)	

(P) denotes present

In attendance:

Natasha Mackenzie (Clerk)

Members of the Public (6).

1. Apologies

18/06/101

The clerk had received apologies from Cllrs Lane, Spark, and DCllr Dow; apologies assumed from Cllr Thierry.

2. Declarations of Interest

18/06/102

Cllr Webster declared a non-pecuniary interest in 17/01077 Rockford Farm Barns.

Cllr Errington declared a non-pecuniary interest in 17/01077 Rockford Farm Barns – he will not speak or vote.

3. To confirm minutes of the meetings held on 24 April and 22 May 2018.

18/06/103

A minor spelling was corrected. It was resolved that the minutes of the last Parish Council meeting were to be signed as a true and accurate record. Proposed by Cllr Webster and seconded by Cllr Sampson. 6 in favour (1 abstention as not present at those meetings).

4. Chairman's Report on Matters Arising from 22 May (not on the agenda)

18/06/104

The Chairman's report was circulated prior to the meeting. Any additional updates are in *italics*.

16/170 Gorley Road Overhanging Branches. Liaison with HCC Highways (Richard Barstow and Tim Lawton) needs to be addressed.

16/196 Cattle Grid at Rockford. Need to check if works (scheduled for end of May) have been completed? *No they haven't, clerk to chase HCC Highways.*

17/05/81 Speeding and Signage at Linwood. Volunteer required to further this scheme; to design and cost an appropriate sign and obtain relevant permissions as well as requesting a speed survey.

17/06/103 Blashford Bus Shelter. Awaiting installation date, likely in September.

17/10/186 Information Boards. Work in progress on design of board and items for inclusion. *Send suggestions to the clerk ASAP.*

17/11/205 Use of ehipc Email. Cllr Lane still to convert.

18/01/17 Rockford Common - Bench. Now installed by NT. Thanks to Cllr Sampson for organising and National Trust for installation. Photo required please.

18/01/17 Dockens Water Ford SSE Repairs. Revised scheme awaited from Hydrock Engineering who have previously worked on conservation areas. Anticipate completion within 4 to 6 weeks.

18/02/32 Ellingham Drove Speed Limit. Cllr Spark has written to Richard Bastow (HCC) to further this scheme and reply awaited.

18/03/48 & 15/05/93 Alderholt Road Concerns. Letter as agreed and amended sent to named recipients. *Clerk to copy to Sir Desmond Swayne, MP.*

18/05/94 Easement at Redwings, South Gorley. Clerk chasing Meesons to progress this on behalf of the PC.
 18/05/95 Miscellaneous. SLR sign at Ibsley reported on Hantsweb. Almshouses' drainage problem reported to Trustees. *Septic tank repairs have been carried out.*

5. Public Forum

18/06/105

An attending resident from Linbrook advised there are many potholes between Poulner School and Pigeon House Corner: **clerk to take photos and upload to Hantsweb.**

6. **NFNPA 17/01077 Rockford Farm Barns, Rockford – 2 No. new Commoners Dwellings; 2 No. new stables; 2 No. new barns; associated access; fencing & hard-standing; demolition of existing barns (AMENDED PLANS & ADDITIONAL INFORMATION)**

18/06/106

Cllr Loader advised this application is being considered again following the submission of amended plans and the additional information such as the drainage survey report, drainage strategy and ecological assessment. Amended plans show a slight reduction in hardstanding and a slight increase in the concrete apron at the end of each dwelling.

Drainage Report a lot of thought needs to go into how the drainage would be managed.

Ecological Assessment Clive Chatters, a very well respected member of the New Forest community, was commissioned to carry out this assessment. In summary:-

- Priority habitat areas include: purple moor grass and Rush pasture (20% of the site 'the wet part'), lowland dry acid grassland (1%).
- It is not a SINC (Site of Importance for Nature Conservation) but a cSINC which means it is a candidate site. Would this be compatible with the proposed use of the land?
- Concern on potential impact on land if feed and fertilizers are imported.
- Subdivision in order to protect the wet area would need careful consideration.
- No evidence of newts, badgers living on the site.

Objection from T. Hordle voiced concerns on: the site being too small for two dwellings; the impact on reducing local back-up grazing land; not enough detail on potential suitable tenants.

Cllr Loader was thanked for his thorough presentation on this application, and William Zeigler (Chairman of New Forest Trust) was in attendance to answer any questions.

In summary, the following topics were discussed:-

- Subdivision and handling of the wet area.
- Existing and future gate access: the need for gates to be approved as part of any application given the Article 4 direction.
- Vehicular pressure on Rockford Loop Road: concerns regarding increased traffic on the narrow road, however it was noted the land is currently being farmed, therefore generating farm traffic.
- Drainage issues on the Rockford Loop Road; has tree felling contributed to worsening the road drainage?
- Ability to release stock onto Rockford Common: concerns raised regarding the legalities of stock on the common as the land only has forest rights. It was noted the National Trust have the power to, and have agreed to, issue a licence to do so. Different opinions expressed on whether the New Forest is over-stocked.
- Future of commoning, need for new young commoners and for affordable housing: the ageing commoner population was mentioned and the need for new young commoners. Looking ahead, the future for commoning needs to be considered.
- Other alternatives of grazing: the use of national herd grazing systems in other areas was mentioned.
- Existing proposal too large for site; a preference for one commoner's dwelling in this location was indicated by several members.

- Design of semi-detached dwellings: preference for a more sympathetic design to sit better in the landscape, however the current proposal was the NFNPA's preference.

After lengthy discussion, including several motions being proposed but not carried, the Parish Council were unable to reach majority agreement on a response to the NFNPA. Therefore, it was proposed by Cllr Burtenshaw to make no further comment on the amended plans, allowing the initial refusal under option 4 with the detailed commentary to stand. Seconded by Cllr Loader, 4 in favour, 2 against. **Motion carried.** The Chairman encouraged all to submit their personal comments to the NFNPA.

The Chairman brought forward agenda item **9.ii. Co-option of a new councillor.**

18/06/107

Cllr Burtenshaw welcomed Gordon Taylor as the only resident interested in the current vacancy. Gordon spoke about his career and wish to give something back to the community. Cllr Burtenshaw proposed to co-opt Gordon, seconded, all in favour (7). **Clerk to forward relevant documents to Cllr Taylor; Cllr Loader to set up his ehipc email address.**

7. Finance

18/06/108

- i. Payment of accounts. The following cheques were presented for approval for payment. **Proposed by Cllr Loader, seconded by Cllr Sampson. All in favour (7).**

1460	Viking Payments-stationery	103.73
1461	L Burtenshaw-expenses Apr-Jun18	139.15
1462	R Errington-travel expenses	70.20
1463	N Mackenzie-No Ads & domain renewal	32.19
1464	N Mackenzie-June salary & expenses	806.06
1465	Post Office Ltd-NICS payments for Apr to Jun'18	77.47
1466	T Mason-handyman April invoice	24.00

18/06/109

- ii. Financial report.

Current account £13,726.45 (after these payments above)

Capital reserve account £46,505.94

Reserve account £1,420.46

18/06/110

- iii. Clerk's appraisal and remuneration.

The chairman had circulated an email prior to the meeting with a summary of the Appraisal carried out by herself and Cllr Errington.

One of the main objectives/priorities for the coming year was explained as document management in the light of the new GDPR requirements.

It was proposed and seconded by the chairman and vice-chairman respectively that the Clerk should receive a pay rise of 3% giving her a rate of £13.38 per hour for the basic 14 hours per week. Also that she should be paid one extra hour per week (up to a maximum of 50 hours) to complete the necessary additional work load of document management. All in favour (7). **Clerk to implement pay rise from 1 July.**

8. Crime in the Parish – none reported to the clerk.

9. Parish Council Matters

18/06/111

- i. Parish Council Projects. The list had been updated and circulated by the clerk and all were encouraged to refer to the project list regularly and to further their projects. The information board is still in progress; any suggestions to be forwarded to the clerk. Cllr Loader will assist Cllr Sampson.

Clerk to purchase leaflet dispenser.

Cllrs Burtenshaw, Stainton-Burrell and Taylor to work together to progress the Community Support group.

18/06/112

- ii. Co-option of a new councillor. Discussed under 18/06/107.

18/06/113

- iii. Discussion regarding Commoning in the parish. Cllr Burtenshaw decided given the lengthy discussions for the planning application, this item will be deferred to a later meeting.

18/06/114

- iv. Consider commemoration of the First World War Centenary. The clerk had circulated an email detailing purchasing a silhouette 'Tommy' to mark this important event and raise valuable funds for veterans. It was agreed for it to be on the Planning Committee agenda on 10 July to allow councillors time to consider the proposal, and suggest suitable sites. **Clerk to add to agenda for 10 July.**

18/06/115

- v. Training for GIS Mapping. The training on the new system is scheduled for Wednesday 18th July 10am at NFDC's offices in Lyndhurst. Attendees agreed as Cllrs Burtenshaw, Errington, Loader, Sampson, Spark, Trebilco and the clerk. **Clerk to email all a reminder.**

18/06/116

The clerk had been contacted by a lady who would like to fully fund a bench at Moyles Court Ford in memory of her father. It was agreed in principle, subject to the Parish Council approving a design, site, and approval by the Verderers and Natural England. **Clerk to add to agenda for 24 July and reply to the lady.**

Clerk to email National Trust advising the bench was gifted to them by the PC and they are responsible for insurance etc.

10. Environmental Matters

- i. Roads/Footpaths: none reported.

18/06/116

- ii. Ditches, culverts & overhanging vegetation: Cllr Webster advised Toms Lane verges need to be reported to HCC Highways or the Forestry Commission. **Clerk to action.**

11. Community Matters

18/06/117

- i. Ellingham Show 11 August 2018 - Working group update. Cllr Lane to arrange a meeting. Any suggestions of theme to the clerk.

18/06/118

- ii. Annual Ragwort Pull & Litter Pick Saturday 7 July – meet at Cross Lanes green at 10am. The importance of only pulling common ragwort on the PC owned verges was stressed. National Trust will support this event again this year. Attendees: Cllrs Burtenshaw, Errington, Loader, Trebilco. **Clerk to advise Newlands Farm and Ringwood & District Angling of the date, organise a map of PC owned verges.**

At 9.30pm it was proposed by Cllr Loader to suspend Standing Orders. Seconded by Cllr Sampson, all in favour (7).

12. Consultation Papers (to approve responses or agree volunteers as appropriate):

18/06/119

- i. Hampshire County Council Permit Scheme for Road Works and Street Works deadline 31Jul18 (circ.21Jun). It was agreed to nominate Cllr Spark as the Transport Representative.
- ii. Transformation to 2019 programme deadline 5Aug18 (circ.21Jun). It was agreed to nominate Cllr Spark as the Transport Representative.

New Forest National Park Future Forest consultation deadline 12Aug18 (circ.25Jun) – the clerk had circulated this and it was agreed for all to look into it and bring their comments to the next meeting. **Clerk to add to the agenda for 24 July.**

13. Outside Bodies:

18/06/120

To approve the Councillors' circulated reports of meetings attended and to deal with any issues arising:

- i. Western Escarpment Conservation Area Steering Group Meeting 11Jun (circ.?) - Cllr Burtenshaw had circulated her report, particularly noting the discussion on street sign clutter, considering the need for a village sign in Linwood.

14. County/District Matters:

- i. Reports from County & District Councillors. Cllr Thierry and DCllr Dow were not present.

15. Correspondence

18/06/121 – the clerk reminded all of the Wiggle sportive which clashes with the ragwort pull on 7 July.

18/06/122 – the shared details of the Fordingbridge Taxi Share service which serves Mockbeggar and Harbridge! She will email more details to all once she has confirmed it is still operational.

18/06/123 – the next EHI Newsletter is due out before the Ellingham Show, so suggestions for content to the clerk ASAP.

The meeting closed at 9.45pm.

Dates of forthcoming meetings to be held at Ellingham Church Hall at 7.30pm:-

Parish Council

Tuesday 24th July 2018

No meeting in August

Planning Committee

Tuesday 10th July 2018

Tuesday 14th August 2018

DRAFT