

**27 June 2017**

**ELLINGHAM, HARBRIDGE & IBSLEY PARISH COUNCIL**

Minutes of the Parish Council meeting held in Ellingham Church Hall on Tuesday 27 June 2017.

Members:

Cllr Burtenshaw (Chairman) (P)	Cllr Errington (P)
Cllr Lane	Cllr Loader (P)
Cllr Sampson (P)	Cllr Shand (P)
Cllr Spark	Cllr Stainton-Burrell
Cllr Trebilco (P)	Cllr Webster (P)

(P) denotes present

In attendance:

DCllr Dow  
Natasha Mackenzie (Clerk)

Members of the Public (0).

**1. Apologies**

17/06/100

The clerk had received apologies from Cllrs Spark and Lane. Apologies were assumed from Cllr Thierry and Cllr Stainton-Burrell.

**2. Declarations of Interest - none**

**3. To confirm minutes of the Annual Meeting held on Tuesday 23 May 2017.**

17/06/101

It was resolved that the minutes of the last Parish Council meeting held on Tuesday 23 May 2017 were to be signed as a true and accurate record. Proposed by Cllr Webster and seconded by Cllr Shand. 7 in favour.

**4. Chairman's Report on Matters Arising from 23 May (not on the agenda)**

17/06/102

15/181 Ivy Lane Hedge Cuttings. It has not been carried out yet, however RDAA plan to carry out hedge trimming and ditch clearance in the next few weeks.

16/138 Affordable Housing. Cllr Burtenshaw had circulated an email before the meeting outlining her thoughts on the criteria and way forward for a scheme. The working group has yet to reconvene and liaise with the new housing partner. Update in due course.

16/170 Gorley Road Overhanging Branches. Action awaited in conjunction with HCC.

16/196 Cattle Grid at Rockford. HCC Highways advised a job has been scheduled for new gully and new pipework, and maintenance to the drainage. This will be carried out under a road closure.

16/210 Speed Awareness Campaign. Mandy Ware, HCC, has sent through the speed monitoring data, which shows that 85% of traffic is travelling at the speed limit or less. Therefore no further action will be taken by HCC. **Clerk to diarise to remind residents to be wary of their speed when the clocks change in October.**

17/02/32 Dog Waste bin at Rockford sandpit. To be mentioned under 12.ii. National Trust Advisory Board meeting notes.

17/02/38 Blashford Bus Stop. Clerk reported meeting with Mr Rayner and HCC Highways to discuss location of new shelter. The sight line for an open sided shelter would be better slightly forward of the previous site. **Clerk to discuss with Adam Craig, HCC Bus Stops and to obtain an updated quote from Oakcraft.**

17/03/59 Annual review of Risk Assessment (circ.23Mar). Nearby parish councils do not have lifting and manual handling on their risks assessments. Agreed to **add to agenda for 25 July to remove this from our risk assessment.**

17/03/61 FP1 detailed report. HCC RoW have received the detailed report but it needs to be logged on CAMBS. **Clerk to action.**

17/03/62 Mockbeggar Lane East. The resident of Amberleigh has improved the ditching away from the telephone pole to enhance the flow of water. The sump work needs to be undertaken, and will be run past Natural England.

17/05/77 – Dates of meetings. IVH is not available for 31 October meeting. **Clerk to update website and noticeboards.**

17/05/81 – Presentment by Richard Deacon. An update on Cllr Thierry's HCC Highways meeting with HCC Highways regarding this topic is awaited.

17/05/90 – Ditch and banking near Newlands Farm. Newlands Farm have placed logs on our verge as a temporary measure to deter parking on the verge for the footpath. It will remain in place until the verge protection is considered in this area.

17/05/92 – Ditch north of Broomy. Field is not owned by Broomy, and it will be monitored over the coming months.

17/05/93 - Proposed access across Cross Lanes verge to maintain septic tank across to Forest Corner/Korna. The proposals are to use terram with rubber matting to protect the verge. **Clerk to refer to Natural England regarding length of terram, type and weight of vehicles, storage of materials etc.**

17/05/95 – Adoption of phone box at New Road, Mockbeggar. BT have confirmed we can adopt the kiosk. **Clerk to liaise with the Community Heartbeat Trust** regarding the equipment and training, and request paint for the upkeep of the kiosk. Cllr Trebilco has contacted the volunteers and recruited a few new ones, and written an article for the next EHI News.

17/05/96 - Consider installation of a notice board in Linford. Whether it would be of benefit is unclear, siting was discussed and a **clerk to write an article for the next EHI News.**

## 5. Public Forum

17/06/103

Clerk had been contacted by a Snails Lane resident asking for residents to be reminded to cut back vegetation overhanging this private lane. It was agreed for the **clerk to ask the handyman to cut back the long branches overhanging the lane at the A338 end, and to diarise to write to the landowners in the autumn.**

## 6. Finance

17/06/104

i. Payment of accounts. The following cheques were circulated by the clerk (23May) for approval for payment. **Proposed by Cllr Sampson, seconded by Cllr Shand. All in favour (7).**

1374	Ellingham Show stand & tickets	110.00
1375	Castle Marquees-gazebo hire Ellingham Show	96.00
1376	T Mason-handyman invoices April & May	48.00
1377	Zurich Municipal-annual insurance premium	368.35
1378	Hampshire Assoc. of Local Councils-local council finance course	48.00
1379	M Trebilco-travel expenses	28.80
1380	L Burtenshaw-expenses (travel £110.70, stationery £10, phone £45)	165.70
1381	N Mackenzie-WordPress No Ads renewal	25.00
1382	N Mackenzie-June salary & expenses (phone £27.50, travel £20.70, postage £3.05, tea/coffee etc. £2.16)	786.61
1383	Post Office Ltd-NICS payments for Apr to Jun'17	43.54

17/06/105

ii. Financial report.

Current account £12,605.64 (after these payments above)

Capital reserve account £46,673.95

Reserve account £1,084.77

17/06/106

- iii. Clerk's remuneration. The Clerk left the room. Her performance and annual review were discussed, and it was proposed to increase her hourly rate by the same percentage as last year (3.2%) to £12.99 per hour from 1 July 2017. Seconded, all in favour (7).

## 7. Crime in the Parish

17/06/107

Sadly a further oil theft had been heard of from a dwelling in Mockbeggar. All were reminded to remain vigilant with security, especially for outbuildings.

## 8. Parish Council Matters

17/06/108

- i. Parish Council Projects updates. In future, the updated spreadsheet is to be circulated with the minutes. There was general discussion on the provision and siting of information boards; use of apps and QR codes for walks; verge protection at Cross Lanes, Ibsley Service Station and near Newlands Farm; where the £10,000 donated by the Hanson Concrete Charitable Trust can be spent; conversion of the wall to a gate on FP31; conversion of stiles to gates on FP32. **Cllr Burtenshaw writing to John Durnell, HIWWT regarding the £10,000 allocated to EHI.**
- ii. Discuss memorial tree for John Stokes and tributes for people of the parish.

17/06/109

Following the late John Stokes' 10 years' service as a Parish Councillor, it was deemed appropriate to investigate siting of the jubilee oak donated to the parish council as a memorial tree in Harbridge.

**Ideas for a site welcomed.**

17/06/110

Cllr Trebilco requested tributes be considered for others in the parish and put forward an idea for a bench at the trig point in honour of Mockbeggar resident Robin Hardy, who spent 20 years as a trustee on the Ibsley Village Hall committee. It was discussed and thought more appropriate for Ibsley Village Hall committee to honour him, given his service to the committee and immediate community. Clerk to diarise for December to consider the first anniversary of his passing.

- iii. Suggestions for Hanson Concrete Charitable Trust funds held by HIWWT. Discussed under 17/06/107.

## 9. Environmental Matters

17/06/111

- i. Footpaths: the clerk had circulated the email and photos showing the wonderful work of the Ringwood & Fordingbridge Footpath Society on FP8 leading into Hyde.
- ii. Ditches, culverts & overhanging vegetation:

17/06/112

- Verge protection and parking scheme for Cross Lanes green area. Cllr Errington showed the areas on an aerial map of where Natural England have advised the verges need to be protected from vehicles over-running and parking on the verges in Mockbeggar: from Cross Lanes green up to New Road on the west side of the road. Envisaged as largely ditch and bank around Cross lanes green with dragon's teeth defining the parking area, and a few dragon's teeth to define the entrances to the properties across the Parish Council owned verge. Contractor quotes are being obtained, and it will be on a future agenda. **Clerk noted to keep residents and Cross Lanes Chapel fully informed.**

17/06/113

- The clerk had circulated to all details of the work being carried out by the Forestry Commission to protect the verges and oak tree roots at Toms Lane, Linwood, adjacent to the Red Shoot Inn.

17/06/114

- iii. Campaign for National Parks and National Park Societies Conference 2017 12-14<sup>th</sup> October 2017 Balmer Lawn Hotel. Details of the conference were shown, **clerk to circulate to all and establish a date rate with the organisers.** Web link is <http://npsconference.weebly.com/>

17/06/115

- iv. Suggestions of tasks for Parish Lengthsman for 3<sup>rd</sup> July. Tasks have been suggested to the clerk, and a longer list needs to be built up as there is currently unspent funding.

17/06/116

- v. New Forest Green Halo Briefing - Appletree Court 19<sup>th</sup> July (circ.19Jun). Cllr Errington volunteered to attend.

## 10. Community Matters

17/06/117

- i. Annual Ragwort Pull & Litter Pick on Saturday 1 July - meet at 10am Cross Lanes green. Volunteers will meet at Cross Lanes green at 10am, supported by the National Trust. RDAA will hand pull Rockford Green.

17/06/118

- ii. Working group update for the Ellingham Show 12 August 2017. HIWWT have asked to be sited near or next to our stand, so we can help promote Blashford Lakes. All were reminded to submit two photos for the photo competition - **clerk to circulate the working group meeting notes and ideas to all.**

*Cllr Burtenshaw proposed to suspend Standing Orders. Seconded, all in favour (7).*

17/06/119

- iii. Content for forthcoming EHI Newsletter. Potential articles were discussed: **clerk to send an email to all.** Deadline for submission to Cllr Loader and the clerk is 19 July.

## 11. Consultation Papers (to approve responses or agree volunteers as appropriate):

17/06/120

- i. NPA Future Forest 'call for views' consultation deadline 13 Aug (circ.19Jun). All members were encouraged to respond as individuals. **Clerk to feature in the EHI News, as important for all residents to be aware and respond.**

## 12. Outside Bodies:

To approve the Councillors' circulated reports of meetings attended and to deal with any issues arising:

17/06/121

- i. NFALC minutes 20Apr'17 (circ.19Jun)-unattended.
- ii. National Trust Advisory Board 19Jun'17-Cllrs Burtenshaw & Errington-report circulated. In summary, Cllr Lane to continue to pursue the dog waste bin at Rockford sandpit, and the parking area on the south of the Linwood Road has been made slightly smaller to make it more usable and discourage fly tipping.

## 13. County/District Matters:

17/06/122

- i. Reports from County & District Councillors. CCllr Thierry was not present, and DCllr Dow advised all the new chairman of NFDC is Ms Christine Ward, and Mel Kendal is the Vice Chairman. Chris Elliot has retired, and Flo Churchill has taken up the new role of Executive Head of Planning and Housing.

## 21. Correspondence

17/06/123

New Forest National Park Local Plan Review has been announced advising of proposed new affordable housing sites – as none in EHI, no response will be made.

17/06/124

The Forestry Commission's New Forest Design Plan is open until 31 July 2017. **All members are encouraged to look at it and bring comments to the next meeting on 25 July. Clerk to add to the agenda.**

17/06/125

The letter advising of the NFDC Minor Variation Premises Licence (S41A) High Corner Inn: internal structural alterations by removing the lower bar and placing with a carvery unit; turning store cupboard into a licensed trading area was circulated to all. No objections were noted.

The meeting closed at 9.45pm.

**Dates of forthcoming meetings to be held at Ellingham Church Hall at 7.30pm:-**

**Parish Council**

Tuesday 25<sup>th</sup> July 2017

No meeting in August

Tuesday 26<sup>th</sup> September 2017

**Planning Committee**

Tuesday 11<sup>th</sup> July 2017

Tuesday 8<sup>th</sup> August 2017

Tuesday 12<sup>th</sup> September 2017

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