

25 March 2014**ELLINGHAM, HARBRIDGE & IBSLEY PARISH COUNCIL**

Minutes of the Parish Council meeting held in Ellingham Church Hall on Tuesday 25 March 2014.

Members:

Cllr Burtenshaw (Chairman) (P)

Cllr Lane (P)

Cllr Errington (P)

Cllr Spark (P)

Cllr Webster (P)

Cllr Stokes (P)

Cllr Richardson (P)

Cllr Shand (P)

(P denotes present)

Others present:

Cllr Heron

DClr Dow

Natasha Mackenzie (Clerk)

Members of the Public (0).**1. Apologies – none.****2. Disclosures of Interest – none.****3. Minutes of the meeting held on 25 February 2014**

14/50

It was resolved the minutes of the meeting on 25 March 2014 were to be signed as a true and accurate record. Proposed by Cllr Spark and seconded by Cllr Stokes. 6 in favour, 2 abstentions as absent from the last meeting.

4. Chairman's Report on Matters Arising from 28 January 2014

14/51

Parking on Verges (13/95)

Clerk has written to NE requesting opinion on whether parking remains a concern under our management agreement.

Land ownership map

In progress.

County Councillor's report on 106 monies

A meeting was held on 6th March with Cllr Heron, Sam Jones, John Cartwright, Clerk and myself. For a new bridge on FP 703 to be created soon, it would need to be funded from the s.106 monies held by the Parish Council. A further meeting is scheduled for 30 April to finalise the projects. **Cllrs Errington and Webster to confirm if they can attend. Project list to be finalised.**

Ellingham Church Hall Fixed Equipment

The fixed projector screen has been received and installed. New laptop for planning has arrived and will be up and running soon. **Clerk to contact Terry Mason about the installation of blackout blinds or curtains.**

Ditches and Culverts

Highwood Ford - Awaiting suitable weather conditions to carry out tree clearance.

Toms Lane - Scheme of improvement is awaited from County Engineer.

Newtown Lane & Ditch North of Ibsley Service Station

Cllr Richardson confirmed the ditch work has been completed, assumed by HCC Highways. **Clerk to contact HCC Highways requesting they clear the culverts.**

Blashford Lakes Management Plan

Awaiting response from Martin Devine on item 4 – on whether the Plan should be brought up to date, as requested by Clerk. **The Clerk has already requested it be on the agenda for the next Forum meeting.**

Standing Orders and Complaints Procedure.

I have successfully completed a first draft of the Standing Orders and **I will circulate it to all members for their comments.**

Footpaths and Other Issues on FP1 North Ibsley Lakes

Matters concerning the Conservation Management Plan and Footpath width, etc are being followed up by HCC. As a contingency, I suggest we consider other sites for reinstating the parish benches. Suggestions of FP 32 (on hill behind Ibsley Village Hall), on National Trust Land or near the Blashford Lakes. **Suggestions to the Clerk please.**

Footpath Issues on FP 71 and FP 727

I have inspected both footpaths. There is considered to be some erosion along the side of Linbrook close to Headlands which HCC are aware of.

FP 727 is the permissive path from Karma Cottage to Ellingham Crossroads and several trees have fallen across the path. I am investigating whether Tarmac/Somerley have a responsibility under the S.106 agreement but failing that and although one tree is from PC land, HCC will clear the offending branches.

Western Escarpment Conservation Action Plan - Review of Parking on Verges

The maps were completed by Clerk and returned to Paula Freeland, and she has sent them back for further information. Paula has now moved on from the NPA but other officers will be taking on her workload until a replacement is in post. **Clerk to update and return.**

Cross Lanes Ditches

The overgrown trees are in ditch line on land is owned by Somerley but, subject to their approval, I will suggest to them it could be a project for Community Payback or a local working party.

Hanson Concrete Charitable Trust

Clerk is working on estimates for replacement bus shelters with a view to making a grant application.

5. Public Forum – none.**6. Finance**

14/52

- i. Payment of accounts. The following cheques were approved for payment. Proposed by Cllr Stokes, seconded by Cllr Shand. All in favour (8).

1073	Ellingham Cricket Club-donation for purchase of equipment	100.00
1074	M N Lambert-South Gorley ditch work	396.00
1075	M N Lambert-near Hockey's Farm ditch work	396.00

1076	M N Lambert-Mockbeggar Lane East ditch work	396.00
1077	Cllr L Burtenshaw-travel & stationery expenses	235.50
1078	Cllr R Errington-travel expenses	151.20
1079	Cllr R Errington-fixed screen for hall & new laptop	863.90
1080	Terry Mason, Handyman -Jan&Feb invoices; materials for refurbish notice boards	123.22
1081	NALC-purchase of <i>Local Councils Explained</i>	54.99
1082	Clerk N Mackenzie, March salary & expenses	671.92
1083	Terry Mason, Handyman - March invoice	48.00
1084	Terry Mason, Handyman – installation of fixed projector screen	24.00

14/53

ii. Financial report

Current £2,477.06 (after above payments)

Business Reserve 1 £45,805.50

Business Reserve 2 £1,083.43

14/54

iii. Proposal for Clerk's hourly rate increase (to be circulated before meeting)

As nothing had been circulated before the meeting for the members to consider, this will be on the agenda for 8 April. **Clerk to add to agenda, Cllr Lane to circulate the proposal.**

14/55

iv. Discuss proposal of purchase of Parish Council specific accounting software (circ. 19Mar14)

As the Clerk had only circulated a comparison for the members to consider on 25 March, this will be on the agenda for 8 April. **Clerk to add to agenda.**

14/56

v. Application by Linda Lewis 'Scoopa Nan' for ice cream pitch at Moyles Court ford

The Clerk had received a written application for the ice cream pitch at Moyles Court ford. Last year's fee was discussed and it was proposed by Cllr Lane to increase the fee to £850. Seconded by Cllr Stokes, all in favour (8). **Clerk to write to L Lewis, and also investigate with NFDC the return of the waste bin.**

7. Parish Council Matters:

14/57

i. Consideration of the Independent Remuneration Panel's report re: Allowances to Members of Parish and Town Councils (circ.19Mar14)

The Clerk had circulated this report for consideration by the members of the Allowances payable to members. **It was discussed and agreed that members would continue to receive mileage reimbursement for parish council business at a rate of 45p per mile. Proposed by Cllr Lane, seconded by Cllr Spark, all in favour (8).**

8. Crime in the Parish: none reported.

9. Environmental Matters:

i. Footpaths

14/58

Cllr Webster raised the state of the ditches and litter on Ivy Lane, and asked for signage advising it was a narrow lane with passing places in the hope of discouraging traffic. It was discussed and agreed the Clerk will ask Richard Bastow to visit the site and advise on what course of action can be taken, such as a width restriction. **Clerk to contact Richard Bastow.**

ii. Ditches, culverts & overhanging vegetation:

14/59

Cllr Burtenshaw mentioned her pleasure at the successful ditching work which has been carried out on the very important ditches in the Parish.

14/60

Cllr Webster raised the issue of the recent heavy flooding in the water meadows, stating there are shingle banks in the river near Ibsley Bridge, potentially an effect due to the Environment Agency cancelling their weed-cutting programme over recent years. He requested the Parish Council to voice its support of changes needing to be implemented to the water management of the SSSI between Bickton and Christchurch. **Please can all members email the Clerk with details of where issues have occurred within the Parish.**

10. Community Matters:

i. Consider requests from Ibsley Village Hall re: blast bunker and grant requests (circ.19 Mar14)

14/61

The requests from the Ibsley Village Hall Committee were discussed, and the following was suggested:-

- Recommend to contact the Woodland Grant Scheme or Natural England for a grant for the removal and replacement of the pine tree screen;
- the members supported the idea of restoring the Blast Bunker as a historical feature. **Clerk to investigate with the RAF Ibsley Heritage Trust;**
- grants are next considered in October 2014. **Clerk to advise an application needs to be received in writing by 1 October 2014.**

ii. Village Agent 'Meet & Greet' on 8 May at Hockey's Farm Shop between 12 & 2pm.

14/62

Our Village Agent, Councillor John Stokes, will be at Hockey's Farm Shop between 12 and 2pm on Wednesday 8 May – do come along and see how this valuable free service can be of assistance.

Clerk to update notice boards and website with poster.

iii. Ellingham Show 9 August – update

14/63

Cllr Lane suggested the ideas of having an insert in the Summer/early August newsletter raising awareness for our presence at the Show, and approaching local businesses to donate a raffle prize and a free raffle ticket can be collected by visiting the stand on the day. **If anyone has any contacts of businesses to approach, please advise Cllr Lane.**

11. Consultation Papers (to approve responses or agree attendees as appropriate):

14/64

- i. Draft transparency Code for Parish Councils with a turnover not exceeding £25,000 - response by 6May14 (circ.19Mar14). Cllr Richardson proposed that no response be made. Seconded by Cllr Errington, all in favour (8).

12. Outside Bodies: no reports.**13. County/District Matters:**

- i. Reports from District Councillor.

14/65

Cllr Heron confirmed a £20,000 grant has been awarded to Hockey's Farm Shop under a scheme to encourage rural businesses. Cllr Burtenshaw thanked HCC for the large number of pothole repairs and asked whether the potholes are not being sealed due to the hazards of fumes; **Cllr Heron to**

investigate. Clerk to contact HCC Highways for urgent repair to the pothole in the middle of the Linwood Road near the Moyles Court ford.

DCllr Dow had nothing to add.

14. Correspondence:

14/66

Cllr Lane reported the progress has been slow on the affordable housing project, however the next step is obtaining feedback from residents on the current need for such housing via a survey (funded by HARAH). **Cllr Lane to circulate the survey to members.**

14/67

Cllr Burtenshaw advised that sadly Cllr Richardson has tendered his resignation, and thanked him for all his valuable input during his time on the Parish Council and the Planning Committee. **The Clerk is to investigate the procedure for advertising for a new vacancy.**

14/68

Cllr Errington advised that leaflets about the Western Escarpment Conservation Area have been handed to the Clerk to be disseminated to the residents, either via the newsletter or at meetings/shows.

The meeting closed at 8.55pm.

Dates of forthcoming meetings to be held at Ellingham Church Hall at 7.30pm:-

Annual Parish Meeting

Tuesday 22 April 2014

Planning Committee

Tuesday 8 April 2014

Annual Meeting

Tuesday 27 May 2014